# VQ Conference Manager: Training Courses Overview

## VQ Conference Manager Deployment and System Administration Certification

A hands-on Certification for unified communications and network engineers who are responsible for installing, configuring, and trouble resolution of VQ Conference Manager, concentrating on deployment and initial configuration of VQ Conference Manager.

Students will execute tasks necessary to deploy, configure, test, and resolve issues for VQ Conference Manager in real-world scenarios.

## What you'll learn

### Day 1
Overview of VQ Conference Manager, installation, integration, menus, and adding Call Bridges.

### Day 2
Setting up user profiles, meeting templates, and tenants, as well as adding and managing meetings.

### Day 3
Analytics and reporting, issue resolution, and practical exam.

## Course outline

### Introduction to VQ Conference Manager
• Use cases
• Capabilities
• Uniqueness in the marketplace

### Installing VQ Conference Manager
• Hypervisors
• Virtual Machines
• ISO Files
• Initial Settings

### Configuring VQ Conference Manager
• Security
• Licensing
• SMTP Settings
• Email Templates

### Navigating the VQ Conference Manager Menu
• System Menu
• coApps
• Tenants
• Meetings
• Activity

### Adding Call Bridges
• Constraints
• Setting Up Call Bridges on VQ Conference Manager
• Call Bridge control interfaces

## Course outline (continued)

### UX Profiles
• Creating New UX Profiles
• ACLs in UX Profiles
• Navigation
• Available coSpace Templates
• Schedule Meeting From
• Apps
• Alerts
• Settings

### Space Templates
• Creating New Space Templates
• Space Settings

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### Space Templates
• Creating New Space Templates
• Space Settings
• Participant Roles
• Rights
• Participant Roles
• Rights

### Tenants
• Creating New Tenants
• LDAP Configuration
• LDAP Importer
• Users
• Endpoints
• Spaces
• Alerts
• Settings
• Participant Timeline
• Participant View
• Call Bridge View
• Tenant View

### Analytics reports – from VQCM 3.9
• Call Timeline
• Call View
• Participant Timeline
• Participant View
• Call Bridge View
• Tenant View

### Logging and Troubleshooting
• Downloading Logs

### Managing Notifications
• Email Templates
• UX Profile Alerts

### Certified VQ Conference Manager Administrator (CCMA) Certification Assessment

## Best for

• UC Engineers and Architects
• VQ Resale Partners
• Field engineers and personnel who provide installation and configuration services for VQ Conference Manager

## Prerequisites

A working knowledge of IP networking, security certificates, DNS, LDAP, and Syslog Servers are beneficial.

## Certification

Students who successfully complete the course and receive a passing grade on the final exam will receive Certified VQ Conference Manager Administrator (CCMA) Certification.

## Duration

3 days

## Location

Initially, this class will be held via video conference. Students are furnished with live servers and endpoint equipment connectivity to configure and validate the skills gained in this training.

## Instructor

Scott Waschler, VQ, Acano and Cisco certified instructor with three decades of communications industry experience.

## Number of students per class

12

## Training Dates 2025

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|---|---|
| **16-18 July** | 9am – 5pm (Central Time USA) |
| **10-12 September** | 9am – 5pm (Central Time Europe) |
| **5-7 November** | 9am – 5pm (Central Time USA) |
| **10-12 December** | 9am – 5pm (Central Time Europe) |